



## European Group of Institutes of Navigation

Established in 1997

### EUGIN Council & Assembly

May 14, 2018, 14:15-15:45

Chalmers Conference Centre, Ledningsrummet

Gothenburg, Sweden

### Minutes of Meeting

– List of participants

Bertrand Merminod	EUGIN Chairman, ION-CH President
Jan Johansson (part-time)	RNN President
Børje Forssell	NNF Secretary General
Manfred Wieser	OVN Vice President
Krzysztof Czaplewski	PNF President
Hermann Rohling	DGON President
Simon Gaskin	RIN
Bart Banning	NIN President
Tom Willems	NIN Treasurer, EUGIN Secretary
Rein van Gooswilligen	NIN
Salvatore Gaglione	IIN
Antonio Angrisano	IIN

- The President opened the meeting at 14:15 and welcomed all participants. He noted that, unfortunately, there was no representative of the French institute (IFN) at the meeting.
- The President proposed to combine the Council and Assembly meetings. No objections were raised.
- The President proposed to move the ‘Elections’ agenda point to the end of the meeting. No objections were raised.

### 1. Minutes of previous meeting

The previous EUGIN Council & Assembly meeting was held in Lausanne on 9-May-2017. Meeting Minutes of the Lausanne meeting were circulated by e-mail. No comments were raised. The Meeting Minutes were approved.

### 2. Chairman's Report

Prior to the EUGIN Council & Assembly, there was a separate meeting with the new editor-in-chief of the European Journal of Navigation (EJN), Ms. Kinga Łazuga of the Maritime University of Szczecin (MUS). The meeting was positive and there are good hopes for the Journal. During the meeting, the five institutes participating in EJN signed a 'Cooperation Agreement' with MUS to continue publishing EJN. Other good news was that the Italian Institute of Navigation would like to join EJN.

The President reported that the Spanish institute and the Portuguese institute seem to be inactive.

Referring to the minutes of the previous meeting, Bart Banning asked about progress on the membership of the Czech Institute and Croatia. The President reported that he did not receive any reaction from the Czech Institute. Simon Gaskin remarked that the Czech Institute has a new president. He will provide the new contact details to the President. Regarding Croatia, Simon Gaskin remarked that there is a very active Croatian branch of the RIN, but no independent navigation institute. As a branch of the RIN, they are already represented in EUGIN through the RIN. The President would still like to invite them to membership of EUGIN if possible.

Regarding potential new members of EUGIN, Børje Forssell and Hermann Rohling suggested to also invite navigation institutes of other Eastern countries such as Russia, Ukraine, and Belarus.

### 3. Treasurer's Report

The EUGIN Treasurer and IFN President, Pierre Bouniol, was unable to join the meeting. The President described the financial situation and budget based on information he had received from the Treasurer. Main expenses are web hosting and bank charges. The President was glad to report that ENC 2017 was profitable and that 4500 CHF (10% of the profit; about €3700) was transferred to EUGIN. On the other hand, he reported that all hopes are lost to recover the amount transferred in 2016 following a fraudulent e-mail (about €4600; see the Minutes of the previous meeting).

Regarding the fraudulent e-mail, Krzysztof Czaplewski and Bart Banning suggested that, in the future, the Treasurer should double-check with the sender before transferring large amounts.

### 4. Approval of accounts and budget

Based on the information presented during the previous agenda point, the attendees approved the accounts of 2017 and the budget of 2018.

*Post-meeting note:* On 30-May-2018, the President circulated the detailed financial information by e-mail (file EUGIN\_Bal\_2017.pdf). No comments were received. The balance of the EUGIN account on 31-Dec-2017 was €8450.37.

#### 5. Website

Krzysztof Czaplewski presented different options for a redesign of the EUGIN website by an external company. Proposals and prices of two companies were presented. It was decided to go ahead with the company 'Dimundi'. The one-time cost would be €350.

All present thanked Krzysztof Czaplewski for his continued efforts for the website.

*Post-meeting note:* On 30-May-2018, the President reported by e-mail that the amount presented during the meeting did not include all the necessary services and that €800 seems more realistic. He assumed that this would also be acceptable by all and requested feedback. No objections were raised.

#### 6. Cooperation with ION-US

In recent years, ION-US and EUGIN have exchanged exhibition booths at the ION GNSS+ and ENC conferences (without charge). The reduced ENC registration fee for EUGIN member institutes was also offered to ION-US. The President asked whether EUGIN should try to establish some kind of cooperation with ION-US.

There was agreement that the exchange of exhibition booths is of great interest, but it is currently left up to the national institute organising ENC. A general agreement between EUGIN and ION-US on the exchange of exhibition booths should be established.

Hermann Rohling noted that the technical quality of events is what attracts ION-US attendees, not reduced registration fees. We should not hesitate to invite them, not only to ENC but also to other events organised by EUGIN members.

#### 7. Status of subsequent European Navigation Conferences

ENC 2019 will be held from April 9 to 12 in Warsaw at the Novotel Warszawa Centrum Hotel. Website: <http://enc2019.eu/>. Krzysztof Czaplewski will give a presentation about ENC 2019 during the Closing Session.

ENC 2020 will be organised by DGON from May 11 to 14 at the International Congress Center in Dresden. Website: <http://www.enc2020.eu/>. Hermann Rohling is distributing flyers to advertise ENC 2020.

Salvatore Gaglione and Antonio Angrisano reported that the Italian Institute of Navigation is interested to host ENC 2021. This proposal was applauded by all present.

*Post-meeting note:* On 6-June-2018, the President received an e-mail from Palmira Petrocelli, President of the Italian Institute of Navigation, with a formal expression of interest to host ENC 2021.

### ENC Student Competition

Prior to the meeting, Bart Banning sent a proposal regarding a ‘Student Competition’. The idea is that each institute could organise a competition for one student to attend ENC for free. The registration fee would be covered by the ENC organiser (for maximum one student per institute) and other costs would be covered by the student’s home institute.

The principle of a student competition supported jointly by the Institutes and the Conference was unanimously adopted, starting in 2019.

*Post-meeting note:* Shortly after the meeting, the President proposed the rules below, which were circulated by e-mail.

<p><i>Rules to support the participation of selected students in the European Navigation Conference.</i></p>
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| <ol style="list-style-type: none"> <li>1. <i>Each Member Institute may elect a Student to participate in the next European Navigation Conference (ENC).</i></li> <li>2. <i>The Student is enrolled in a regular MSc or PhD programme. BSc students and Postdocs are excluded.</i></li> <li>3. <i>The topic is related with Position-Navigation-Timing.</i></li> <li>4. <i>The Member Institute defines its own selection process.</i></li> <li>5. <i>The selected Student submits a full paper within the regular deadline of ENC.</i></li> <li>6. <i>If the Scientific Committee of ENC does not accept the submission for oral or poster presentation, no sponsorship will be assigned.</i></li> <li>7. <i>The Member Institute covers the expenses for travel and accommodation, directly or via a fixed allowance.</i></li> <li>8. <i>The ENC Organiser grants a free registration, including all the social functions.</i></li> <li>9. <i>The Student attends the entire Conference and presents his/her paper or poster.</i></li> <li>10. <i>If the selected contribution is not published via the Conference, the Student adapts it for a suitable journal, for example the European Journal of Navigation.</i></li> </ol> |
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### 8. Any other business

Hermann Rohling noted that the ENC registration fees seem to be increasing. He is in favour of lower registration fees, among others to attract more students. He asked whether there are any statistics about the past ENC conferences: registration fees, number of participants, registration fees, number of submitted/accepted papers, represented countries, etc. Such historical information would be useful, but is currently not available.

On behalf of Captain James Taylor, RIN President, Simon Gaskin stated that the RIN is a non-political institute and assures that the so-called Brexit does not have any impact on how the RIN continues its relationship with all its fellow European institutes.

### 9. Election of Chairman, Secretary and Treasurer

The meeting continued with only Council members present.

The Chairman reminds the end of Article 16: ‘*Council Members will elect a Chairman from amongst their number. The maximum term of office for the Chairman shall be three years.*’. As the Conference may take place at different times in the year, it is not

appropriate to mark the start or the end the election period. Furthermore, the financial year is the civil one. Hence the Chairman recommends to adopt the civil year as well for the election period. This principle was unanimously accepted.

The Council decided the following: Firstly, the Chairman, the Secretary and the Treasurer are unanimously re-elected until 31-Dec-2018. Secondly, Krzysztof Czaplewski of the Polish Navigation Forum (PNF) was unanimously elected as Chairman for the period 1-Jan-2019 – 31-Dec-2021, while the Secretary and the Treasurer were unanimously re-elected for the same period.

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