



**European Group of Institutes of Navigation
Established in 1997**

**Joint Meeting of the EUGIN Council & General Assembly
November 15, 2021, 19:00-20:10 CET
By Teleconference (Zoom)
Minutes of Meeting**

1. Welcome/apologies

The Chairman of the EUGIN Council, Prof. Krzysztof Czaplowski, opened the meeting and welcomed all participants.

The Chairman had received apologies from IFN (France). The Chairman reported that he had not received a response from RNN (Swedish Radio Navigation Board), INAVE (Spain) nor PIN (Portugal).

The meeting participants are listed on the attached attendance list.

2. Delegated powers

- The President of the Italian Institute of Navigation (IIN) was represented by Salvatore Gaglione.
- The President of the Austrian Institute of Navigation (OVN) was represented by Bertram Arbesser-Rastburg.

The President established that at least:

- 50% of the EUGIN Councillors are present or represented; and
- two thirds of the EUGIN members are present or represented.

Consequently, the joint meeting of the EUGIN Council and General Assembly can validly deliberate and take decisions.

3. Approval of the agenda

The agenda was approved.

No additional agenda items were raised.

4. Minutes of the previous meeting on 11th May 2020 (online)

The previous EUGIN Council & General Assembly was held online on 11th May 2020. The Meeting Minutes were made available on the private area of the EUGIN website.

No comments on the Meeting Minutes were raised.

The Meeting Minutes were approved.

5. Chairman's annual report

The Chairman noted that this was the last meeting of his second term (2019-2021), so he wished to give an overview of the EUGIN activities of the last three years. The Chairman regretted that the pandemic had strongly disrupted his second term.

The ENC 2019 conference and the 5th Resilient PNT Forum were held in Warsaw. In 2019, the Chairman and the Secretary attended a meeting in Brussels about the changes in the law regarding International Associations. These changes need time and an update will be given during the next agenda item.

The next ENC conferences were severely impacted by the pandemic. The ENC 2020 conference was organised as a virtual event by DGON. The ENC 2021 conference is part of the Navigation 2021 conference which will be organised as a hybrid event by RIN. The Chairman thanked DGON and RIN for organising these events despite all difficulties.

The Chairman concluded by thanking everyone for the cooperation during the past nine years.

6. Administrative issues

Registered address, Articles of Association and UBO register

The Secretary had prepared a document titled 'Report on Administrative Issues' which was distributed before the meeting. The Secretary presented the report in detail, the content of which is not repeated in these Minutes.

The Chairman said that it was important for these administrative issues to be resolved. He also commented that EUGIN should think about introducing annual fees.

Anna Jensen asked if, once the situation is resolved, the address could be moved to the Secretary's address to avoid the recurrent cost of hosting the address at BoldLaw. The Secretary confirmed this point. The EUGIN Articles would then need to be translated into Dutch. He said that leaving the address at BoldLaw would put a financial strain on EUGIN.

Terry Moore asked what the cost would be for the translation of the Articles. The Secretary said that BoldLaw quoted €750 for a legal translation but he would try to reduce the cost by preparing a preliminary translation.

Approval of proposed way forward on Registered Address

The Chairman proposed to accept the proposal and asked if everyone agreed.

Bart Banning said that he did not agree. He was concerned about the high cost. He proposed to put the current proposal ‘on hold’ while we think about other solutions. He wondered whether EUGIN could be shut down in Belgium and (re)established in The Netherlands. He said that this may be cheaper and simpler in the long term. Bart Banning will investigate this approach. It was decided to put the current proposal ‘on hold’ while we all think about other solutions.

7. Financial matters

The financial documents were made available on the private area of the EUGIN website. Unfortunately, the EUGIN Treasurer could not join the meeting. The Chairman presented the financial documents on the Treasurer’s behalf.

Financial Statements 2020/2021

The financial statements of 2020/2021 were presented and approved.

Budget 2021/2022

The forecast and budget for 2021/2022 were presented and approved.

Bart Banning asked about the financial result of ENC 2020. Carlos Jahn replied that the conference made a loss, so there would be no financial return to EUGIN.

8. European Navigation Conference (ENC) series

ENC 2021 - Edinburgh, U.K.

John Pottle gave an overview of the Navigation 2021 conference, which was due to start the next day. The programme had been well received and generated a lot of interest. About 70 in-person participants and about 230 online participants had already registered for the conference. At that moment, the RIN was not projecting to make a profit on the conference.

The Chairman asked where the papers of ENC 2021 will be published. John Pottle responded that the peer-reviewed papers will be published on the open-access portal ‘Underline’.

Next conferences

The Chairman said that there were no candidates for ENC 2022. He gave an overview of the tentative allocations so far:

- ENC 2023: NIN.
- ENC 2025: PNF.
- ENC 2027: ION-CH.

Bart Banning said that he assumed that neither IIN nor OVN had any plans to host ENC 2022 or ENC 2023. He confirmed the proposal of NIN to organise ENC in 2023. This proposal should still be considered tentative due to the uncertainties of the pandemic. The tentative timing would be 23-25 May 2023. He noted that ENC would then return to spring time, after a gap of a year and a half.

Betram Arbesser-Rastburg responded that OVN would be interested to organise a future ENC conference, if possible in cooperation with RIN, but not in the next few years.

Salvatore Gaglione said that he strongly supported the idea of returning to spring time. There would clearly not be sufficient time to organise an ENC in spring 2022. He also added that IIN could not make commitments regarding ENC until the election of the next IIN President.

The Chairman asked if everybody agreed that there would be no ENC in 2022 and that ENC 2023, 2025 and 2027 would be organised by NIN, PNF and ION-CH respectively. There were no comments.

The Secretary, speaking on behalf of NIN, reminded that the RIN tabled a paper calling for an 'ENC Collaborative Framework'. With ENC 2023, the NIN would like to start implementing this new strategy and have it take shape. Terry Moore added that the RIN stands by the paper tabled at the previous meeting. The RIN would look forward to be involved in the organisation of the next ENC conferences as part of the new way forward.

9. Date of next meeting of EUGIN Council & General Assembly

The Chairman said that the next meeting should be arranged by the next Chairman.

10. Any other business

None.

11. Council Meeting

The Chairman closed the meeting and thanked everyone again for the rewarding collaboration during the past years. He invited all Institute Presidents to join the subsequent EUGIN Council Meeting regarding the appointment of the next Chairman.

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Attendance list

Carlos Jahn, President, Deutsche Gesellschaft für Ortung und Navigation (DGON)
Mario Caporale, Vice President, Istituto Italiano di Navigazione (IIN)
Salvatore Gaglione, Istituto Italiano di Navigazione (IIN)
Urs Wild, President, Swiss Institute of Navigation (ION-CH)
Bart Banning, President, Netherlands Institute of Navigation (NIN)
Edward Breeuwer (part-time), Secretary, Netherlands Institute of Navigation (NIN)
Tom Willems, EUGIN Secretary; Treasurer, Netherlands Institute of Navigation (NIN)
Lars Giske, Secretary General, Nordic Institute of Navigation (NNF)
Anna Jensen, President, Nordic Institute of Navigation (NNF)
Betram Arbesser-Rastburg, Vice President, Austrian Institute of Navigation (OVN)
Krzysztof Czaplewski, EUGIN Chairman; President, Polish Navigation Forum (PNF)
Terry Moore, Immediate Past President, Royal Institute of Navigation (RIN)
John Pottle, Director, Royal Institute of Navigation (RIN)
Cynthia Robinson, President, Royal Institute of Navigation (RIN)