



**European Group of Institutes of Navigation  
Established in 1997**

Groupe Européen des Instituts de Navigation/ European Group of Institutes of  
Navigation AISBL/ IVZW  
abbreviated “EUGIN”

Last address published in the annexes to the Belgian State Gazette:  
St Aldegondiskaai 36-38  
B-2000 Antwerp  
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**JOINT MEETING OF THE EUGIN COUNCIL (conseil  
d’administration/ raad van bestuur) & GENERAL ASSEMBLY  
(assemblée générale/ algemene vergadering) held on  
23 JUNE 2022**

**Minutes of Meeting  
(procès-verbal/ notulen)**

1. Welcome, apologies, delegated powers

The Chairman (Président/ Voorzitter/ President) of the EUGIN Council, Prof. Terry Moore, opens the meeting.

The Chairman forms the bureau within the meaning of Article 10:7/1 §1 of the Belgian Companies and Associations Code. The place where the meeting is deemed to have been held is the place where the President is located.

The EUGIN Councillors (Administrateurs/ Bestuurders/ Directors) and EUGIN Members were invited in advance to participate electronically in the joint meeting of the EUGIN Council & General Assembly.

After the capacity and identity of the registered persons has been checked, it is indicated on the attached attendance list who is present or represented. This attendance list is attached to these minutes.

The Chairman establishes that at least:

- 50% of the EUGIN Councillors are present or represented; and
- two thirds of the EUGIN members are present or represented.

Consequently, the joint meeting of the EUGIN Council and General Assembly can validly deliberate and take decisions in accordance with Articles 20 and 28 of the statutes of the Association.

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The Chairman paused to reflect on the sad death of Professor Jac Spaans. Jac was an eminent figure in the world of navigation. He was a founder and former President of the Netherlands Institute of Navigation, former Chairman of EUGIN and former President of IAIN. With his passing, EUGIN has lost a great friend. A brief moment of silence was held in memory of Jac.

2. Approval of the agenda

The agenda was approved.

3. Submission of any other competent business

No additional agenda items were raised.

4. Minutes of previous meetings held online on 15 November 2021

The previous joint meeting of the EUGIN Council & General Assembly and a EUGIN Council Meeting were held online on 15 November 2021. The Minutes of both meetings were approved.

5. Membership update: discontinuation of membership of inactive Institutes

The Chairman reported that he had investigated the status of the Spanish Institute of Navigation (INAVE) and the Portuguese Institute of Navigation (PIN). Unfortunately, the conclusion is that both Institutes appear to have ceased to exist.

On that ground, the Chairman proposed to terminate the EUGIN membership of INAVE and PIN. This proposal was accepted.

The President of the French Institute of Navigation (IFN), Mr. Pierre Bouniol, reported that it is likely that IFN will be dissolved by the end of 2022. Because the situation is not yet clear, it was agreed that it would be premature to terminate the membership of IFN at this time.

6. Appointment of Treasurer and Executive Secretary

The period of office of the Treasurer and the Executive Secretary typically coincides with the Chairman's term. However, when the Chairman was elected, the action to appoint the Treasurer and the Executive Secretary was missed. The term of the Treasurer and Executive Secretary ended on 31 December 2021.

The previous Treasurer and Executive Secretary expressed their willingness to continue. The Chairman asked if anybody else was interested to stand for those positions. There were no other candidates.

It was decided to re-elect the Treasurer, Mr. Pierre Bouniol, and the Executive Secretary, Mr. Tom Willems, with retroactive effect as from 1 January 2022 until 1 January 2025.

## 7. Administrative Issues

The Executive Secretary gave an update on the administrative issues.

A new host for the EUGIN address was found. The cost is 600 € per year (excluding VAT). The transfer of the registered office to the new address should be recorded in the Minutes of Meeting (see §7.2 below).

To clear up the administrative situation of EUGIN, our legal advisor at Boldlaw prepared a number of decisions to be recorded in the Minutes of Meeting (see §7.1 to §7.5 below). The draft 'Extract of the Minutes of Meeting' containing these decisions had been circulated prior to the meeting. The decisions were reviewed during the meeting and are recorded below. Boldlaw will submit this to the Antwerp Enterprise Court.

The Executive Secretary will contact all Councillors to request some additional information (copy of an identification document,...) which also needs to be submitted.

The next administrative challenge will be to align our Articles of Association with the new 'Code of Companies and Associations'. This must be done by the end of 2023. The updated articles will need to be approved during a meeting of the General Assembly and submitted for official publication.

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## Decisions

The following decisions are approved with the majorities imposed by Articles 20 and 28 of the statutes of EUGIN:

### **7.1. No appointment of vote talliers (scrutateurs/ stemopnemers)**

The General Assembly decides not to appoint any vote talliers for this meeting (scrutateurs/ stemopnemers). The bureau will thus be composed of solely the Chairman.

### **7.2. Transfer of the registered office (siège/ zetel)**

- The EUGIN Council proposes to transfer the registered office of EUGIN to the following address with immediate effect as of the date of this decision:

**Boulevard de l'Empereur 10  
1000 Brussels  
Belgium**

- The General Assembly agrees to transfer the registered office of EUGIN to the following address with immediate effect as of the date of this decision:

**Boulevard de l'Empereur 10  
1000 Brussels  
Belgium**

### **7.3. Composition of the EUGIN Council**

- The General Assembly confirms that the EUGIN Council (conseil d'administration/ raad van bestuur) is composed of the following Councillors (Administrateurs/ Bestuurders/ Directors):
  1. Prof. Carlos Jahn, President, Deutsche Gesellschaft für Ortung und Navigation (DGON) as from 7 November 2019 until 7 November 2023.
  2. Mr. Pierre Bouniol, President, French Institute of Navigation (IFN) as from 15 November 2019 until 15 November 2022.
  3. Dott. Luca Sisto, President, Istituto Italiano di Navigazione (IIN) as from 29 March 2022 until 29 March 2025.
  4. Prof. Alain Geiger, President, Swiss Institute of Navigation (ION-CH) as from 8 July 2022 until 8 July 2023.
  5. Mr. Bart Banning, President, Netherlands Institute of Navigation (NIN) as from 19 June 2020 until 19 June 2024.
  6. Dr. Anna Jensen, President, Nordic Institute of Navigation (NNF) as from 30 May 2022 until 30 May 2023.
  7. Prof. Robert Weber, President, Austrian Institute of Navigation (OVN) as from 15 Dec 2020 until 15 Dec 2022.
  8. Prof. Janusz Uriasz, President, Polish Navigation Forum (PNF) as from 4 February 2022 until 4 February 2026.
  9. Ms. Cynthia Robinson, President, Royal Institute of Navigation (RIN) as from 29 June 2021 until 29 June 2024.
  10. Dr. Jan Johansson, President, Swedish Radio Navigation Board (RNN) as from 31 March 2013 until 31 March 2023.
  11. Prof. Terry Moore, Immediate Past President, Royal Institute of Navigation (RIN) and current Chairman of the EUGIN Council as from 1 January 2022 until 1 January 2025.
  
- The above-mentioned Councillors exercise their mandate without remuneration.
  
- The above-mentioned Councillors choose their domicile at the registered office of EUGIN (i.e. Boulevard de l'Empereur 10, 1000 Brussels, Belgium) for all matters affecting the exercise of their mandate in accordance with Article 2:54 of the Belgian Companies and Associations Code.

- For the sake of clarity, the General Assembly confirms that, apart from Prof. Alain Geiger, the persons mentioned in the list of Councillors (Directors), in the extract of the General Assembly as published in the annexes to the Belgian State Gazette on 24 June 2005 are no longer Councillors (Directors) of EUGIN.

#### **7.4. Daily Management**

- The EUGIN Council and the EUGIN Assembly confirm the appointment of Mr. Tom Willems, residing at Veeweidestraat 9, 3300 Tienen, Belgium as Executive Secretary (Secrétaire Exécutif/ Uitvoerend Secretaris) of EUGIN with retroactive effect as from 1 January 2022 until 1 January 2025 and confer to Mr. Tom Willems the powers of daily management (gestion journalière/ dagelijks bestuur), which includes (but is not limited to) signing and receiving any registered mail, orders, goods and any other packages that are addressed to the registered office of EUGIN and to issue and sign receipts in this respect and appointing special proxyholders for specific daily management matters, such as the handling of the mail.

#### **7.5. Power of attorney**

- The EUGIN Council and EUGIN Assembly decide to grant a power of attorney to Mrs Marijke Roelants, lawyer, of the law firm with tradename BoldLAW, with offices at Veeartsenstraat 54, 1070 Brussels, to act, individually, and with the right of substitution, on behalf of EUGIN to do everything necessary to implement the decisions referred to herein, in particular filing with the registry of the competent enterprise court and signing of the form I - legal entities 'publication in the annexes to the Belgian Official Gazette' and of the form II - legal entities 'change of registration in the CBE'.

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#### **8. European Navigation Conference (ENC) series**

The last event was 'Navigation 21' which was held in November 2021. It was quite a successful 'hybrid' event with about 70 people attending in Edinburgh and about 250-300 people as virtual attendees.

Moving on to the future events, it was agreed previously that there would be no ENC in 2022 and that ENC would return to spring time.

##### ENC 2023

The next ENC will be organised by the Netherlands Institute of Navigation. Tom Willems gave a short update. The dates will be 23 May to 25 May 2023, with pre-meetings on 22 May 2023. NIN is planning ENC 2023 as an in-person event. The location will be Amsterdam. The conference venue has not been selected yet. NIN is working with a Professional Congress Organiser (PCO). The conference website is [www.enc2023.eu](http://www.enc2023.eu).

Mr. Bertram Arbesser-Rastburg recommended to include a 'hybrid' option due to the pandemic-related uncertainties.

*Post-meeting note:* ENC 2023 was rescheduled to 31 May – 2 June 2023, with pre-meetings on 30 May 2023. The venue will be ESA/ESTEC, Noordwijk, The Netherlands.

#### ENC 2024

There were no candidates for 2024 yet.

The Chairman said that he would like to see more collaboration between the member Institutes on the organisation of the European Navigation Conferences. He referred to the paper calling for an 'ENC Collaborative Framework' which was tabled by the Royal Institute of Navigation in 2020. The RIN has met with the Netherlands Institute of Navigation to share experiences. In general, the RIN is open to partner and collaborate with all Institutes on the organisation of future ENC conferences.

Next, the RIN proposed to organise ENC 2024 in Croatia. The RIN would take the lead in organising ENC 2024, together with its Croatian Branch. That year, there would be no 'Baška GNSS Conference' which is also held in spring time. The location would probably be Zagreb instead of Baška. All present approved this proposal.

#### ENC 2025

Prof. Janusz Uriasz confirmed that PNF will organise ENC 2025. PNF is in the process of selecting the location and the conference venue.

#### ENC 2026

Mr. Bertram Arbesser-Rastburg said that OVN and RIN have discussed a possible cooperation on organising ENC. OVN could support Croatia in 2024 as a neighbouring country. Alternatively, 2026 could be a good option for OVN to organise ENC in Austria. The location would be Vienna or Graz. The idea is that the logistics would be handled by OVN while the financial risk would be shared between OVN and RIN. This still needs further discussion.

#### ENC 2027

Prof. Bertrand Merminod confirmed that ION-CH intends to organise ENC 2027. However, this should not be seen as a firm commitment yet.

### 9. Date of the next meeting

The next joint meeting of the EUGIN Council and General Assembly will be held in person on 22 May 2023 before ENC 2023.

*Post-meeting note:* Due to the new ENC 2023 dates, the meeting will be on Tuesday 30 May 2023.

### 10. Any other business

None.

11. Approval of the Extract of the Minutes of Meeting concerning the administrative issues

The Executive Secretary screen-shared the updated 'Extract of Minutes of Meeting'. The document was approved. Some information was still to be completed at the time of meeting without affecting the approval of the document.

*Post-meeting note:* The text above (§7.1 to §7.5) is the final version.

12. Closure of meeting

The Chairman closed the meeting at 16:45, with thanks to all participants for their attendance and contributions.

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The Chairman notes that none of the members who participated remotely has reported technical problems or incidents that have prevented or disrupted their participation by electronic means in the meeting or in the voting and that none of the EUGIN members expressed the wish to sign the present minutes.

Signed by the Chairman of EUGIN Council pursuant to Articles 21 and 26 of EUGIN:

Prof. Terry Moore

Date:

Signature:

<b>Attendance list: Council Meeting</b>	
<b>Councillors (Directors)</b>	<b>Present or represented: Yes/No</b>
Prof. Carlos Jahn, President, Deutsche Gesellschaft für Ortung und Navigation (DGON)	Yes
Mr. Pierre Bouniol, President, French Institute of Navigation (IFN)	Yes
Dott. Luca Sisto, President, Istituto Italiano di Navigazione (IIN)	Yes – Represented by: Prof. Salvatore Gaglione
Dr. Urs Wild, President, Swiss Institute of Navigation (ION-CH)	Yes – Represented by: Prof. Bertrand Merminod
Mr. Bart Banning, President, Netherlands Institute of Navigation (NIN)	Yes – Represented by: Dr. Tom Willems
Dr. Anna Jensen, President, Nordic Institute of Navigation (NNF)	Yes
Prof. Robert Weber, President, Austrian Institute of Navigation (OVN)	Yes – Represented by: Mr. Bertram Arbesser-Rastburg
Prof. Janusz Uriasz, President, Polish Navigation Forum (PNF)	Yes
Ms. Cynthia Robinson, President, Royal Institute of Navigation (RIN)	Yes
Dr. Jan Johansson, President, Swedish Radio Navigation Board (RNN)	Yes
Prof. Terry Moore, Immediate Past President, Royal Institute of Navigation (RIN)	Yes

Signed by the Chairman of EUGIN Council pursuant to Articles 21 and 26 of EUGIN:

Prof. Terry Moore

Date:

Signature:



<b>Attendance list: General Assembly Effective Members</b>	
<b>Executive Members (<i>membres effectifs/ werkelijke leden</i>)</b>	<b>Delegates (<i>délégués/ afgevaardigden</i>):</b>
Deutsche Gesellschaft für Ortung und Navigation (DGON)	Prof. Carlos Jahn
French Institute of Navigation (IFN)	Mr. Pierre Bouniol
Istituto Italiano di Navigazione (IIN)	Prof. Salvatore Gaglione
Swiss Institute of Navigation (ION-CH)	Prof. Bertrand Merminod Prof. Alain Geiger
Netherlands Institute of Navigation (NIN)	Dr. Tom Willems
Nordic Institute of Navigation (NNF)	Dr. Anna Jensen Dr. Aiden Morrison Mr. Lars Giske
Austrian Institute of Navigation (OVN)	Mr. Bertram Arbesser-Rastburg
Polish Navigation Forum (PNF)	Prof. Janusz Uriasz
Royal Institute of Navigation (RIN)	Ms. Cynthia Robinson Prof. Terry Moore
Swedish Radio Navigation Board (RNN)	Dr. Jan Johansson

Signed by the Chairman of EUGIN Council pursuant to Articles 21 and 26 of EUGIN:

Prof. Terry Moore

Date:

Signature: